



Event Hire Policy & Agreement

To ensure a pleasant experience and protection of our facility, please carefully read the following Policy detailing the conditions of hire of Geraldton Yacht Club (GYC).

Rules and Regulations

- The hirer is responsible for conducting the event in an orderly manner and in full compliance with the Rules and Regulations of GYC, all Local Government, State and Federal regulations, bylaws and legalisation
- GYC reserves the right to intervene if an event's activities are considered illegal, above legal noise limits or offensive.
- GYC reserves the right to refuse service to any person that is intoxicated or acting in an unruly, abusive or anti-social manner.
- GYC is only licenced to midnight and the premises must be vacated at that time. Any extension past this time requires an application and approval from the Department of Racing, Gaming and Liquor.

Venue

- There is **no smoking or Vaping on the balcony**. There is designated smoking area downstairs. Smoking on the balcony will result in the forfeit of your bond.
- Smoking or Vaping is not permitted outside the front of the building.
- There **is no dancing with glass on the dance floor**, not adhering to this will result in the forfeit of your bond.
- Person's under the age of 18 must be accompanied by an adult and are not permitted to approach the bar.
- GYC Lounge and Gybes standard venue hire is 8 hours for Corporate Events. A call out fee may apply, this includes your access times.
- GYC Junior Room standard venue hire is 9am till 3pm for Corporate Events. A call out fee may apply

Damage

- The hirer takes full responsibility and is liable to pay for any GYC property and/or equipment damage caused by any people attending the event.
- Any breakages must be reported immediately to a GYC staff member.
- GYC will not accept responsibility for damage or loss of any client's property before, during or after an event.

Cleaning

- General cleaning is included in the cost of the hire, however it is your responsibility to leave the premises in an acceptable state (ie remove general rubbish & decorations from floors). **Charges may apply if additional cleaning is required that is above and beyond a general clean.**

Decorations & Set Up

- Decorating requirements are to be confirmed with GYC Events Co-Ordinator. All approved decorations must be removed after completion of the event.
- The use of **confetti, glitter or similar materials** is not permitted in or around the building.
- Use of **live flame candles** is not permitted.



Security

- The employment of security guards is mandatory for 18th or 21st birthday celebrations.
- GYC reserves the right to stipulate security for any event.
- All fees included for the hire of the security guard is the financial responsibility of the hirer.
- Security guards will be instructed to enforce GYC's curfew, noise and smoking policies.

Booking / Payment

- The person who completes the Application Form will be personally responsible for all charges incurred.
- A person under the age of 18 is not permitted to complete a booking. Identification may be requested.
- Your booking will be confirmed once you have completed your Application Form and have paid the required deposit and bond.
- After your event GYC will conduct an inspection of the premises and surrounding area. Upon receipt of a clear report your bond will be refunded to your account.)

Cancellations

- GYC reserves the right to cancel any bookings if deemed necessary. Notice of a cancellation would be given at the earliest possible date and payments fully refunded. In the event of this happening GYC waives liability for any losses or damages that may occur.
- All cancellations to an initial booking must be made in writing a minimum of thirty (30) days prior to the event.
- All alterations to event details must be done within 72 hours prior to the event, a fee may apply for any alterations after that.
- If the booking is cancelled within 30 days of the event date, the venue hire fee and additional licencing fees will not be refunded.

Indemnity

- The Hirer releases Geraldton Yacht Club Inc. and its respective employees, officers, volunteers and contractors from any liability for any loss, claim or damage suffered by the Hirer arising from use of the venue, goods or services provided by the Geraldton Yacht Club Inc.

Thank you for choosing Geraldton Yacht Club for your event.